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Committee: CCMG Awards & Nominations Committee

Document: Terms of Reference for the CCMG Genetic and Genomic Medicine Innovation Award

Dates: Prepared by the Committee, **September 2024**

Approved by the Board of Directors, October 2024

The CCMG Genetic and Genomic Medicine Innovation Award is conferred annually to recognize a member who is presently in their first fifteen practicing years after completing their CCMG or RCPSC fellowship and who has demonstrated a significant impact in our field. Innovations include but are not restricted to: development of new methods, implementation of new ideas or concepts, and may be in the clinical, laboratory medicine, educational, research, administrative, advocacy and/or public policy realms. Nominees must be CCMG members in good standing.

- Initial nominations should include a brief letter of support or email from a regular or Emeritus members of the CCMG addressed to the awards committee chair directly or via the CCMG directorate including contact information for both the nominator and the potential awardee. This communication should address why the potential awardee is being proposed for this award. The committee may contact the nominator to seek further information as part of the selection process or to seek suggestions for further persons appropriate to second the nomination.
- Nominations will be solicited at the same time as those for the John L. Hamerton Service Award and the Founders Award for Career Achievement.
- Nominations received after the deadline announced by the CCMG office will be considered for the following year.
- The Awards and Nominations Committee reserves the right not to present the award if a suitable candidate is not determined for a given year.
- In the event of more than one suitable nomination, the remaining nominees may be considered along with new applications in subsequent year(s).
- The recipient of the award will be announced at the annual general meeting of the CCMG. The recipient is expected to give a short presentation at the award presentation ceremony, as deemed appropriate by the scientific committee. Awardees will be covered for conference registration & Gala Dinner, cost of travel to the conference and up to three nights accommodation at the conference hotel at the expense of the CCMG. All eligible expenses will be covered according to the CCMG Travel Policy.